



**CLAY COUNTY  
FLORIDA**

**Clay County Animal Care  
and Control**

3984 S.R. 16 West  
Green Cove Springs, FL  
32043

Mailing Address:  
PO Box 1366  
477 Houston Street  
Green Cove Springs, FL  
32043

Area code: 904  
Phone: 269-6342  
Fax: 284-7812

**County Manager**  
Stephanie Kopelousos

**Commissioners:**

Mike Cella  
District 1

Wayne Bolla  
District 2

Diane Hutchings  
District 3

Buck Burney  
District 4

Gayward Hendry  
District 5

**Switchboard:**

GCS (904) 284-6300  
KH (352) 473-3711  
KL (904) 533-2111  
OP/MBG (904) 269-6300  
[www.claycountygov.com](http://www.claycountygov.com)

**THIRD PARTY COMPLAINT FORM**

Case #: \_\_\_\_\_

Officer #: \_\_\_\_\_

Per Clay County Ordinance 94-22, section 4-29 enforcement:

"A written complaint from any third party alleging a violation" shall be obtained prior to action being taken by the Department Head.

Please insert the following information:

Complainant's Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Offender's Name (If Known): \_\_\_\_\_

Address: \_\_\_\_\_

Nature of Offense:

Description of Offending Animal(s):

Date of Offense: \_\_\_\_\_

Signature of Complainant: \_\_\_\_\_

Date: \_\_\_\_\_