

~Meeting called to order 6:03 PM

~Present members: Jerry Casale, Julia Cramer, Marilyn Haddock, Gayward Hendry, William Randall, and staff liaison Carolyn Morgan.

~Absent members: Pat Mueller, Cynthia Stone, and Angela Williamson. There were no guests.

~Open Seats: Presently eight seated members & three vacant seats - District 2, 3 and 4 are open.

~The September and October minutes were distributed for review, and so approved.

~Budget 2015/2016: Carolyn Morgan will email.

~State Markers: -- St. Margaret's Episcopal Church; Cramer and Morgan have worked on the State marker application and will be ready to submit soon.

-- Camp Chowenwaw; Ceremony dates were discussed; scheduling around Camp Chow commitments and local history groups activities, Sunday March 13th at 2:00pm was selected.

~ Benjamin Lee Field: State application is forthcoming per Hendry.

~ Augusta Savage birth site/Dunbar High School, Haddock and Randall; and

~ Keystone Heights Pavilion/Town, Williamson and Hart - next budget 2016/2017

~County Signs: Conversation occurred about the difference between county Memorial and History signs; Hendry to meet with Stephanie Kopelousos, County Manager, to confer about details as size, characters, expense, and color. Previously conversation included sites of St. Luke Missionary Baptist Church, Halsy Plantation in Lake Asbury and Masonic Lodge in Middleburg.

~CCHPB has three open seats: Recruiting new members was discussed for - District 2 Wayne Bolla, 3 Diane Hutchings, and 4 Gavin Rollins are open.

Board members not attending meetings regularly were examined by Chair Cramer; these absences prohibit the board from operating as a quorum of simple majority, and its full potential.

~Bylaws and Ordinance review: Bylaws and Ordinance 12, Section 7 will be reviewed in early spring.

~Bellamy Road established 1824 US Congress; project as a Historic Trail, Morgan

~Other: Hendry questioned the procedure for local preservation and history districts. Morgan reminded the members there was training in August, 2015; and asked them to review the minutes and county ordinance 12, section 7. Currently, only Forman at Hilltop is designated a local district offering protection; Green Cove Springs and Middleburg are National districts and offer no protection.

~There is not a meeting in December, a holiday dinner was discussed.

~Next meeting is Tuesday, January 12, 2016 at 6:00pm in the Historic Courthouse.

~The meeting adjourned at 7:30P.M.

Respectfully submitted, Marilyn Haddock, Secretary