



**Department of Economic and Development Services  
Planning & Zoning Division**

P.O. Box 1366, Green Cove Springs, FL 32043  
Phone: (904) 284-6300  
[www.claycountygov.com](http://www.claycountygov.com)



**Residential or Livestock Pond Application**

Official Use Only			
IMS#:	OT#:	Zone:	Date Rec:

Applicant/Parcel Information	
Owner Name:	
Parcel ID:	Total Acres:
Address:	
Email:	Phone:

Required Attachments (Please Check)
<p>Site Plan: Showing Pond Location and Dimensions (including depth), Side Slopes, Septic Location, Property Dimensions, Pond Square Footage, Pond Dimensions from Rights-of-way, Access Points and Property Lines.</p> <p>Survey: Showing all easements, septic location and property dimensions.</p> <p>Fee (\$100.00 per Pond acre)</p>

**Owners Affidavit**

I hereby affirm the following:

1. The Pond shall not encroach into or be located in a jurisdictional wetland area as defined by the Army Corps of Engineers, Florida Department of Environmental Protection or the St. Johns River Water Management District (hereafter called Agencies). I understand that it is my responsibility to contact these agencies to insure compliance with their rules and regulations.
2. The Pond shall not be located so that diversion of runoff or a water course will be required in order to fill or maintain the water level at any time.
3. Storm-water runoff from any impervious area shall not be introduced into the Pond area at any time.
4. The Pond shall not be located, at any one point, closer than twenty-five (25) feet to right-of-way, easement or access point, or property line.
5. The Pond will not discharge to any watercourse, wetland area, or conveyance system without first applying for a permit or permission from the applicable agencies and/or owner. Any and all permits or agreements shall be presented to the County in letter format or copies thereof prior to Pond permit issuance.
6. No artesian or free running well (no connection to aquifer) will be allowed for water level control and/or filling. Shallow wells connected to the Pond for water level control shall be permitted through the St. Johns River Water Management District or Florida Department of

Environmental Protection. No dual-purpose well connection will be allowed, i.e. connected to dwelling or drinking water and Pond or any combination thereof. If a shallow well is to be utilized for controlling the water level, an automatic on/off switch shall be installed at the well pump in addition to an appropriately sized breaker and disconnect in addition to a sensing device installed in the Pond to control the pumping activities.

7. The Pond shall be located so that no one point of the bank shall be closer than seventy-five (75) feet to any part of the underground and/or above ground, septic tank system.
8. A Pond shall not be larger than 25% of the property or exceed a depth of 15 feet.
9. Side slopes of the Pond shall have a slope of 4 to 1 maximum and shall have sod and/or seed and mulch within fifteen days of finished grading.
10. A permit for a Pond will provide for Excavation for a one-year period. If Excavation has not been completed during the one-year period, a new permit shall be required. Permit/Inspection fees are required prior to approval.
11. That I hold Clay County harmless from any actions resulting from the installation, construction or completion of the Pond and that I understand that Clay County is in no way responsible for any environmental permitting and any issues arising from noncompliance with other agency regulations shall in no way be deemed the responsibility of Clay County.
12. If the Pond is not built in compliance with Clay County regulations that Code Enforcement action will be taken and it is my responsibility to come into compliance at my own expense.
13. I am the fee simple owner of the property described within this application.

By signing this application, I am granting Clay County the right to traverse across my property for sole purpose of evaluating and ensuring compliance with this application and Section 20.3-5 of the Clay County Code

Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

STATE OF FLORIDA

COUNTY OF CLAY

The foregoing affidavit was sworn and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ (month), \_\_\_\_\_ (year) by \_\_\_\_\_, who is personally known to me or has produced \_\_\_\_\_ as identification.

Notary Signature \_\_\_\_\_

SEAL