



# Clay County Letter of Electrical Responsibility

Master Permit Number: \_\_\_\_\_ Electrical Permit Number: \_\_\_\_\_

Electrical Permit Applicant's License Number: \_\_\_\_\_

Project Address: \_\_\_\_\_

To the Clay County Building Division,

I shall take responsibility for maintaining & safeguarding the property listed above as an electrically safe working environment, taking precautions prior to and during energization to ensure the safety of ourselves & others on the site. We will prevent access to the main electrical equipment & unintended energization of circuitry by unqualified personnel via the method identified below:

- An NRTL listed/Brand Compatible keyed lock will be installed on the main distribution panel(s) (&/or breaker lockouts as needed)
- The main distribution equipment & panels will be within a room solely used for electrical equipment and the door will have a keyed lock installed (panic hardware required at 800 amps or above)
- Other (please explain): -

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The main breaker must be readily accessible at ALL TIMES in case of an electrical emergency & only the qualified electricians should have keys to the locks listed above. If the sole main breaker is in the same lockable room/equipment as the main distribution equipment panels please check "other" above and specify the intended procedure for safeguarding.

License Holder's (Applicant's) Signature \_\_\_\_\_

Date \_\_\_\_\_ (Be sure to have notarized)

Notary's Signature \_\_\_\_\_ Date \_\_\_\_\_