



Clay County Building Department
477 Houston Street 3rd Floor
P.O. Box 1366
Green Cove Springs, FL 32043
Phone: 904-284-6307 Option 4

Plan Revision Submission

Please submit this form along with the Revised Plans into the permitting portal.

Permit #: _____

Property Address: _____

Contractor: _____ Phone: _____ Email: _____ License: _____

Owner: _____ Phone: _____ Email: _____

Revisions affect: Site Architectural Structural Fire
 Mechanical Electrical Plumbing Landscape

Is the Permit being Revised using **Private Provider Plan Review**? Yes No

Scope of proposed changes:

The plans must have the Revisions indicated (clouded). The Plan Revision must be reviewed, approved, any associated fees paid and a job site copy posted before scheduling inspections.

Document must be signed by the Contractor or Owner and must be notarized. By signing below, the Contractor and/or Owner acknowledges that they are requesting to make a change to the previously approved plans. The revision could alter future required inspections or require re-inspections and the previously approved plans would be null and void.

Signature of Qualifier/Permit Holder

Print Name

Date

Sworn to and subscribed before me this _____ day of _____ A.D. 20 _____

Personally known _____ or produced identification.

Type of identification produced _____ and number: _____

Signature of Notary

Date

SEAL