

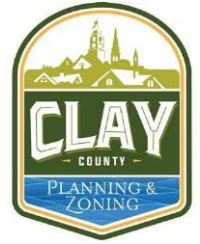


**Department of Economic and Development Services
Planning & Zoning Division**

P.O. Box 1366, Green Cove Springs, FL 32043

Phone: (904) 284-6300

www.claycountygov.com



LAND DEVELOPMENT CODE TEXT AMENDMENT APPLICATION

Applicant/ Property Owner's Name:		
Address:		
City:	State:	Zip Code:
Phone:	Email:	
Text amendment Information		
Parcel Identification Number (if applicable):		
Address:		
City:	State:	Zip Code:
Number of Acres:	Current Zoning:	Current Land Use:
Property Will be Used as:		
Required Attachments		
Deed <input type="checkbox"/> Survey <input type="checkbox"/> Site Plan <input type="checkbox"/> Copy of Current Text <input type="checkbox"/> Copy of Proposed Amendment <input type="checkbox"/>		
<p><u>Written Statement:</u> A complete narrative describing the purpose and intent of the proposed amendment, why the amendment is sought, How the proposed amendment is consistent with, or carries out the intent and purpose of, the Clay County Comprehensive Plan, and why it is in the public interest to consider the amendment. All other circumstances, factors, and reasons' that the applicant offers to justify approval of the request.</p>		

Notices

General Criteria for Amendments to the Code - In reviewing proposed Amendments to the Code, the following criteria may be considered along with such other matters as may be appropriate to the particular application:

- (a) Whether the proposed amendment is necessary as a result of a change of Florida, is corrective in nature, or is necessary to implement the requirements of the Code or the Plan; and
- (b) The relationship of the proposed change to the policies and objectives of the Plan with consideration as to whether the proposed change will further the purposes and intent of the Code and the Plan.

The applicant must also pay for the required public notice stating the nature of the proposed request which is required to be published in an approved newspaper AT LEAST 10 DAYS IN ADVANCE OF THE FIRST PUBLIC HEARING AND 5 DAYS PRIOR TO THE SECOND PUBLIC HEARING. Advertising costs are paid by the applicant directly to the newspaper and the applicant must furnish PROOF OF PUBLICATION to the Planning and Zoning Division, prior to the public hearing.

The Clay Today newspaper will be publishing your text amendment legal notices. Staff will prepare and submit a legal notice on your behalf, the newspaper will be billed directly. The legal advertisement fees must be paid before publication. Should a petition be withdrawn, any fees associated with this application will not be refunded.

The form of the notice shall be as prescribed by the Planning Department. The notices of the public hearings shall state the intent of the Board to consider an Amendment to the Code, and shall specify the time, date and place of the public hearings; then title or titles of the proposed ordinance; and the place or places within the County where such proposed ordinances may be inspected by the public. The notice shall also advise that interested parties may appear at the meeting and be heard with respect to the proposed ordinance. The notice shall be no less than two columns wide by ten inches long, the headline of the notice shall be no less than 18 point type, and the notice may be placed in any portion of the newspaper except where legal notices or classified advertisements appear

Hearings are held in the County Commission Chambers on the Fourth Floor of the Clay County Administration Building, 477 Houston Street, Green Cove Springs, Florida. You or your authorized agent **must be present**. If there are members of the public who wish to testify regarding your petition, they are normally allowed three (3) minutes.

If you decide to appeal any decision made by the Board of County Commissioners with respect to any matter considered at your text amendment hearing, you will need a record of the proceedings at your expense, and for such purpose you should ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Application Certification

I, hereby certify that I am the Owner or the authorized agent of the Owner(s) of the property described herein, that all answers to the questions in this application and all information contained in the material attached to and made a part of this application, are accurate and true to the best of my knowledge and belief.

I also attest by my signature that all required information for this text amendment application is completed and duly attached in the prescribed order. Furthermore, if the package is found to be lacking the above requirements, I understand that the application will be returned for correct information. I hereby acknowledge that the zoning requested is my choice and have reviewed and agreed to all conditions listed in this application and the requirements in Article(s) I, III, and XII of the Clay County Code.

Owner's Signature:

Date:

Printed Name:

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